

Government of West Bengal
Department of Science & Technology and Biotechnology (DSTBT)
Vigyan Chetana Bhavan, Block-DD, Plot-26/B, Sector-I
Salt Lake, Kolkata-700064

Application Format for Science Popularization Programme

1. **Programme Type (ref SN 11 of the Memorandum):** Debate/Seminar/Symposium/Conference etc. organised by School.
2. **Title of the Programme:** Organization of 3-days Akshay Kumar Dutta Memorial Science Festival by Jodhpur Park Boys School involving neighbourhood schools of Jadavpur / Bijoygrah region.
3. **Target Groups:** School Students, Common People.
4. **Duration (days):** 3 Days; Tentative Dates of the proposed Programme: Between Last week of January, 2026 to Last week of February, 2026.
5. **Aims, Objectives and Details of the Programme (attach separate sheet, if necessary):**

Objectives:

- To encourage secondary level students to make static as well as dynamic models related to the basic scientific principals they have learned from their curriculum.
- To encourage the students to enhance their hand holding skills and apply their innovative ideas to make innovative models related to Science in daily life as well as sustainable development.
- 3-days Science Fair will include model making competitions, popular lecture and will invite Guest Pavilions from the neighbourhood Research Laboratories.

Importance of Science Exhibition

Science Exhibition Importance for School Going Scientists

The importance of science exhibitions for students extends beyond the classroom. These events play a significant role in shaping their cognitive and social skills. Here are some key benefits:

i) Boosting Confidence and Self-Esteem

Children become more confident in themselves when they display projects at a science exhibition. The positive feedback from teachers, classmates, and other visitors may do wonders for their self-esteem.

ii) Developing Communication Skills

Presenting a project requires clear and effective communication. Kids gain the skill of expressing their ideas and methods in front of an audience, which helps improve communication skills and the use of body language.

iii) Promoting Teamwork and Collaboration

A lot of science projects could be group work. While kids are working in groups, they learn to cooperate, share tasks, and value each other's contributions. In this way, skills learned through group working will help them in their future working and personal lives.

6. **Name, Designation, Postal Address, mobile no. and e-mail id of the (only one) Programme Co-ordinator (PC) (attach separate sheet, if necessary):** Baikanta Pal, 5/8 Roynagar, Naskarpara, Bansdani, Kolkata 700070, (M) 8910834459

7. **Legal status of the Institute (School/College/University/Institute/ Polytechnic/ITI/Autonomous body/registered NGO/Trust etc.):** Government Aided School

8. **Date wise detail Programme Schedule (attach separate sheet, if necessary):**

Day 01	
12.00 Noon – 01.00 PM	Inauguration
01.00 PM – 03.00 PM	Science Exhibition will continue in the School Ground
03.00 PM – 04.00 PM	Popular lecture by the guest speaker
Day 02	
12.00 Noon – 03.00 PM	Science Exhibition will continue
03.00 PM – 04.00 PM	Popular lecture by the guest speaker
Day 03	
12.00 Noon – 02.00 PM	Science Exhibition will continue
02.00 PM – 03.00 PM	Popular lecture by the guest speaker
03.00 PM – 04.00 PM	Prize distribution & valedictory

9. **Collaborating Institutions/Organizations, if any, with their specific contribution:** Neighbourhood school at Jadavpur & Bijoygrah Region.

10. **Expected number of participants and list of Resource Persons/Invited Speakers:** Approximate 700 participants.

11. **Give details of the grant received from DSTBT in last three Financial Years, if any along with the date of submission of UC, Audited SoE, Report etc.:** Not Applicable

12. **Name and address of the authority to whom the allotted amount is to be credited (if sanctioned) who will also be responsible for submitting the UC, audited SoE, Programme Completion Report, Feedback, Still and Video photographs etc. of the grant:** Headmaster, Jodhpur Park Boys School, Dhakuria, Jodhpur Park Road, near Jadavpur, Jodhpur Park, Kolkata, West Bengal 700068

13. **Total Estimated Expenditure (A)/Organisation's contribution (B)/Contribution from any other sources (C)/Grant expected from DSTBT(D):** Rs. 1,00,000/-

$$D: ₹ 1,00,000/- = (A: ₹ 1,28,150 - B: ₹ 28,150 - C: ₹ 0)$$

(Provide detail Budget break-up as per Annexure-I and Bank details as per Annexure-II):

Check list (put tick) of attachments to be submitted with the application

- Proposed Total Budget with break -up (Annexure -I) and Bank details (Annexure - II) in institute/Organisation's letter head: **YES**
- For registered NGO /Trust, Filled in Application Format recommended by the appropriate Recommending Authority; viz., Jt. BDO/BDO/SDO/DM/Executive Officer – Municipality / Commissioner – municipal Corporation as the case may be (where the programme is actually going to be held): **NO**
- For registered NGO / Trust, attested copies of the registration certificate, latest renewal certificate, Memorandum and rules and regulations of the Organisation, last three years Audited Statement of Accounts , Annual Reports etc., List of recommended beneficiaries: **NO**

D E C L A R A T I O N

Certified that the details furnished in the filled in format are correct to best of our knowledge & belief and that amount of financial assistance, if sanctioned, will be utilised for the purpose for which it is granted within the time as prescribed by DSTBT. We also undertake to abide by the General Guidelines and terms and conditions prescribed by DSTBT and provide due coverage to DSTBT during the programme and publications / print and electronic media made from the programme in future. We also declare that within one month after completion of the programme we shall submit the Utilisation Certificate (UC), Audited Statement of Expenditure (Audited – SoE), Programme Completion Report, Feedbacks from the participants, still the video photographs etc.

Signature: *Baikunta Pal*

Date: 10.12.2025

Name of the Programme Co-ordinator: *BAIKUNTA PAL*

Designation: *Asst. Teacher*

Address: *Jodhpur Park Boys School*
(Office Seal)

Signature :

Date : 10.12.2025

Name of the head of the institution :

Designation :

Address :



AMIT SEN MAJUMDER
Headmaster and Secretary
JODHPUR PARK BOYS SCHOOL
JODHPUR PARK, KOL-700 068

R E C O M M E N D A T I O N

(Only for registered NGO / Trust)

Certified that the said Organisation is reputed in this field and I / we recommend the said proposal for getting grant -in- aid from DSTBT, Govt of West Bengal for the benefits of the local College/University Students/Community etc.

Signature :

Date :

Name of Recommending Authority :

Designation :

Address :

(Office Seal)



Annexure - I

Proposed Total Budget with break-ups

Sl	Items required with justification and rate	Rate (Rs.)	Qty	Days	Amount (Rs.)	Total Expenditure (A) (Rs.)
(A) Popular Lecture						
No. of Speaker: 3 (three)						
No. of Day: 3 Days						
1	TA & Honorarium to Guest Speakers @ Rs. 2000/- x 3 heads	2,000	1	3	6,000	
2	Venue Management & PA System Cost @ Rs. 1500/- per day for 3 day	1,500	1	3	4,500	
Sub Total (A)						10,500
(B) Science Exhibition						
No. of Participants: Approx. 200 per day (Approx. 600)						
No. of Day: 3 Days						
No. of Models: 100 Models						
1	Cost of Food & Refreshment for 200 heads @ Rs. 80/- per day/head for 3 day	80	200	3	48000	
2	Cost for making models / exhibits @ Rs. 200/- per models for 100 models	200	100	1	20000	
3	Cost of Decoration, Electrification etc. @ Rs. 2000/- per room for 10 rooms	2000	10	1	20000	
3	Guest Entertainment Cost @ Rs. 1000/- per day for 3 days	1000	1	3	3000	
4	Venue Management Cost	5000	1	1	5000	
Sub Total (B)						96,000
(C) Prizes & Certificates Cost						
1	Cost of Prizes @ Rs. 300/- x 20 Pcs	300	20	1	6000	
2	Cost of Certificate @ Rs. 20/- x 200 Pcs	20	200	1	4000	
Sub Total (C)						10,000
Total (A+B+C)						1,16,500
Add: Institutional Overhead (5%)						5,825
Add: Miscellaneous Cost (5%)						5,825
Grand Total						1,28,150

B. Institution / Organization Contribution in Rs. 28,150/-

C. Contribution from any other sources (with name & address) in NIL

D. Grant expected from DSTBT Rs. (1,28,150 - 28,150) = 100000/-

- Programme will be completed within two months from the receiving of sanction letter.

If C = 0

Undertaking: This organization/institution is not receiving any kind of financial assistance from any other sources.

Signature of Authorised Personnel with seal



AMIT SEN MAJUMDER
HEADMASTER AND
SECRETARY
Jodhpur Park Boys' School

Signature of Authorised Personnel with seal



AMIT SEN MAJUMDER
HEADMASTER AND
SECRETARY
Jodhpur Park Boys' School



Phone : 2473-2208

JODHPUR PARK BOYS SCHOOL

(GOVT. SPONSORED HIGHER SECONDARY SCHOOL)

Jodhpur Park, Kolkata - 700 068

School Index No. : A3-042

H.S. Institution Code No. : 101128

Website : www.jodhpurboyskolkata.in

Annexure - II

Bank details of the Applicant Organization

Name of the Organization	JODHPUR PARK BOYS SCHOOL
Bank Account number & name of the Account holder/Organization	SB 50107290210 (JODHPUR PARK BOYS SCHOOL)
Type of Account (Savings or Current A/c)	SAVINGS
Name of the Bank	INDIAN BANK
Name of the Branch with Branch address	KOLKATA, JODHPUR PARK
IFSC of the Branch	IDIB000K760
Mobile number of the Programme Coordinator/Head of the Organization	8910834459
PAN / TAN of the Account holder/Organization	AAALJ0265C



Signature of Authorised Personnel with seal

AMIT SEN MAJUMDER
HEADMASTER AND SECRETARY
JODHPUR PARK BOYS SCHOOL
JODHPUR PARK, KOL-700 068



Branch : KOLKATA JODHPUR PARK
505, JODHPUR PARK, KOLKATA, WEST BENGAL - 700068
IFS CODE: IDIB000K760

VALID FOR THREE MONTHS ONLY

DDMMYY

PAY

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RUPEES रुपये

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खा.सं.
A/c No.

SB 50107290210

CBS Code: 4034

FOR JODHPUR PARK BOYS SCHOOL

9920000020

Payable At Par At All Our Branches

AUTHORISED SIGNATORIES
Please sign above

⑈ 934270⑈ 700019089⑈ 290210⑈ 31



Phone: 44, 1081 (2 lines)

Telex: 100000

WEST BENGAL BOARD OF SECONDARY EDUCATION

112 PARK STREET

CALCUTTA-14

No.

2049015

Date.

7.10.63

To
The Secretary,
Jodhpur Park Boys' School,
Jodhpur Park,
Calcutta-31.

Sub:-Recognition of your school as a Class XI
school for the first time with effect
from 1st January, 1963.

Dear Sir,

I am directed to inform you that on the recommenda-
tion of the Director of Public Instruction, West Bengal, the
President is pleased to grant recognition to your school
as a Class XI School with effect from 1st January, 1963
with the Humanities Course and the Science Course.

You are requested to introduce the enclosed Higher
Secondary syllabus in Class IX from 1.1.1963

Pupils in Class IX of your school during the
academic session 1963 will take the Higher Secondary Exami-
nation in 1966 at the end of Class XI.

Yours faithfully,

Enclos:-As stated.

R. Sen
for Secretary.

Attested

SBM

B/9.10.

AMIT SEN MAJUMDER
HEADMASTER AND SECRETARY
JODHPUR PARK BOYS SCHOOL
JODHPUR PARK, KOL-700 058

आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA

JODHPUR PARK BOYS SCHOOL

01/01/1963

Permanent Account Number

AAALJ0265C



15072008

Attested

ASR



AMIT SEN MAJUMDER
HEADMASTER AND
SECRETARY
Jodhpur Park Boys' School